

OFFICE OF THE PR. ACCOUNTANT GENERAL (A&E), WEST BENGAL
2, GOVT. PLACE (WEST), TREASURY BUILDINGS, KOLKATA-700 001.

CUT- LIST

Pr. A. G.'s order dated 25-06-83 in file No. O & M /cut list/80
Circulated in D.O. II/O & M/16 dated 06-07-1983.

..... to

Name of Section:

Name of the Assistant Accounts Officer :

1.	Posting:	Name	Designation	Date
	1.			
	2.			
	3.			

2.	Transfer
	1.
	2.
	3.

3.	Retirement
	1.
	2.
	3.

4.	Increment
	1.
	2.
	3.

5.	Leave	Name	Designation	Nature of Leave	Period
	Conversion of CL to EL and Vice-Versa				
	1.				
	2.				
	3.				

6.	Absence without report Leave	Name	Designation	Nature of Leave	Period
	1.				
	2.				
	3.				

7. Leave application received in section but not forwarded to Admn-III/ Admn-IV Section

Name	Designation	Nature of Leave	Period
1.			
2.	3.		

8. Leave application received and sent Admn-III/ Admn-IV Section

Name	Designation	Nature of Leave	Period
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Certified that the above statement has been verified from the Sectional Attendance Register and other records in the Section and found to be correct.

Asstt. Accounts Officer
(.....)

Sr. Accounts Officer
(.....)