Enclosed please find the following circular:

1. Letter No. RTI/Jpr/F.5/K-151/Depu/Corel/faculty/2020-21/39 dated 07.07.2020 received from RTI, Jaipur regarding Deputation for the post of one Sr. Audit Officer (Core Faculty) in RTI, Jaipur.

The recommendations alongwith bio-data should reach the undersigned under confidential cover to Admn-I Section by 03.08.2020.

While recommending the name(s) of candidate(s), criteria/guidelines detailed in the aforesaid letters may be given due consideration.

Sr. Audit Officer (Admn. I)

Copy to:
1. Secretary to the Pr. Accountant General (Audit-II), WB
2. Steno Gr. I and Gr. II to all Group Officers
3. Sr. Audit Officer / ESA-I (C)
4. Sr. Audit Officer / RSA (HQ)
5. Sr. Audit Officer / ESA-II (C)
6. Sr. Audit Officer / Admn. I & EDP SC
7. Sr. Audit Officer / Admn. II, III, CC & ITA
8. Sr. Audit Officer / Record & Hindi Cell
9. Assistant Audit Officer/Admn-I (For transmission through e-mail)
10. Assistant Audit Officer/EDP (For website/OPTIMA updation)
11. Hindi Cell for Hindi translation
12. Notice Board
One post of Core Faculty (Commercial)/Sr. Audit Officer is to be going vacant on 25.08.2020 in the institute which is to be filled on deputation basis. Applications are invited through proper channel (duly forwarded with approval of the cadre controlling officer) for filling up the below mentioned post on deputation basis in RTI, Jaipur.

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Post Description</th>
<th>Pay Level</th>
<th>No. of Post</th>
<th>Eligibility/Requirement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sr. AO-Core faculty (Commercial)</td>
<td>10</td>
<td>1</td>
<td>Holding post of Sr. Audit Officer (Commercial) in any office of IAAD.</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>The candidate must have experience of field audit work (Commercial) and he/she should have aptitude to deliver lectures on the related topics.</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>He/She should be adapt at working in IT Environment.</td>
<td></td>
</tr>
</tbody>
</table>

Training Allowance to faculty at the prescribed rate would be admissible as per instructions prevailing from time to time. It is currently at 12 percent of the pay as per 7th pay commission.

A. reference is invited to Headquarters circular No. 269/Trg. Div./42-A/2019 dated 18.09.2019 wherein detailed instructions to field offices on augmentation of staff (Administration and Faculty) in RTIs/RTCcs were issued for strict compliance. The instructions in the said circular are re-iterated below: Field offices shall display the deputation notifications issued by RTIs/RTCcs on the notice boards and circulate among the staff giving reasonable time to the candidates for responding to the notification.

Field offices shall forward all applications received from their officers/staff against the positions advertised by RTIs/RTCcs to the concerned Institute/Centre, without withholding any application.
c. On completion of selection process, the field offices shall obligatorily relieve the selected officer(s) for teaching/administrative assignments at RTIs/RTC at the earliest.

d. The initial deputation period to RTIs/RTC will be for 03 years and extendable on yearly basis thereafter. The RTI/RTC however, reserves the right to repatriate a deputationist at any time, if his/her performance is found unsatisfactory.

The application of officers willing to serve in RTI, Jaipur in the abovementioned capacity may kindly be forwarded along with the following documents latest by 10.08.2020.

a) Particulars of applicant/Bio-data (Annexure enclosed).

ii) Vigilance clearance Certificate: It may be certified that no Disciplinary/Court/Vigilance case is pending or contemplated against the applicant.

iii) Attested copies of ACRs/APARs dossier for the last 3 years.

iv) Name of only those candidates be recommended who can be relieved immediately on selection.

यह महानिदेशक महोदय द्वारा अनुमोदित हैं।

शंकरीय,

संज्ञन :-
1) Proforma of application to be filled by applicant.

[Signature]

वरिष्ठ प्रशासनिक अधिकारी/प्रशा.