

**OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL
(ECONOMIC & REVENUE SECTOR AUDIT) WEST BENGAL
CGO COMPLEX, 5TH FLOOR, 3RD M.S.O. BUILDING
DF BLOCK, SECTOR -I, SALT LAKE, KOLKATA – 700064**

N.S. No. Admn. I/6-2/Deptn/Central/XX/649

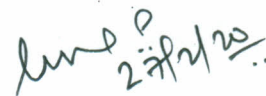
Dated: 27.02.2020

Enclosed please find the following circular:

1. Letter No. RTI/Nagpur/Deputation/2019-20/579 dated 20.02.2020 received from RTI, Nagpur regarding “Deputation of AAO in RTI-Nagpur for implementation of (OIOS).”
2. Letter No. RTI-RAN/Admn.-24/Deptn/Non Faculty/2019-20/887 dated 25.02.2020 RTI, Ranchi regarding “Deputation assignment for filling up of one post of AAO for implementation of One IAAD One System (OIOS).”

The recommendations alongwith bio-data should reach the undersigned under confidential cover to Admn-I Section by 16.03.2020 for letter-1 and by 09.03.2020 for letter-2.

While recommending the name(s) of candidate(s), criteria/guidelines detailed in the aforesaid letters may be given due consideration.



Sr. Audit Officer (Admn. I)

Copy to:

1. Secretary to the Pr. Accountant General (E&RSA), WB
2. Steno Gr. I and Gr. II to all Group Officers
3. Sr. Audit Officer / ESA-I (C)
4. Sr. Audit Officer / RSA (HQ)
5. Sr. Audit Officer / ESA – II (C)
6. Sr. Audit Officer /Admn. I & EDP SC
7. Sr. Audit Officer /Admn. II , III , CC & ITA
8. Sr. Audit Officer / Record & Hindi Cell
9. Assistant Audit Officer/Admn-I (For transmission through e-mail)
10. Assistant Audit Officer/EDP (For website/OPTIMA updation)
11. Hindi Cell for Hindi translation
12. Notice Board

Date: 25.02.2020



क्षेत्रीय प्रशिक्षण संस्थान
भारतीय लेखापरीक्षा और लेखा विभाग
26/1, सिविल लाईन्स, नागपुर 440001

REGIONAL TRAINING INSTITUTE
INDIAN AUDIT & ACCOUNTS DEPARTMENT

26/1, Civil Lines, Nagpur 440001

संख्या: क्ष.प्र.सं./नागपुर/प्रतिनियुक्ति/2019-20/579

दिनांक: 24-02-2020



संस्थान का मूल मंत्र
Dedicated to Truth in Public Interest

With reference to Headquarters' Office letter No: 1813/Staff-S&R/CC/410-2013 dated 31-12-2019 for filing up the post of Assistant Audit Officer/Assistant Accounts Officer (for the one IA&AD One System (OIOS) on deputation basis, applications are invited to fill up the post of Assistant Audit Officer/Assistant Accounts Officer in Regional Training Institute, Nagpur from eligible officers.

सहायक लेखा परीक्षा अधिकारी / सहायक लेखा अधिकारी (एक IA & AD एक प्रणाली (OIOS) के पद को दाखिल करने के लिए मुख्यालय के कार्यालय पत्र संख्या: 1813 / Staff-S & R / CC / 410-2013 दिनांक 31-12-2019 के संदर्भ में प्रतिनियुक्ति के आधार पर, क्षेत्रीय प्रशिक्षण संस्थान, नागपुर में सहायक लेखा परीक्षा अधिकारी / सहायक लेखा अधिकारी के पद को भरने के लिए आवेदन आमंत्रित किए जाते हैं, प्रतिनियुक्ति, केंद्र सरकार के प्रतिनियुक्ति के मौजूदा नियमों के अनुसार होगी।

The eligibility criteria for the different posts to be filled in on deputation basis are following: -

- > Knowledge relating to overall Auditing in IA & AD is necessary.
- > Regular working proficiency in computers and comfort in using IT is necessary. Specialized technical qualifications in computer are highly desirable.
- > The applicants with 56 years of age or above should not apply for the deputation post

पद के लिए प्रतिनियुक्ति के आधार पर पात्रता मानदंड निम्नलिखित हैं: -

- > भारतीय लेखापरीक्षा एवं लेखा विभाग का तथा लेखापरीक्षा का समग्र ज्ञान आवश्यक है
- > संगणक से सम्बंधित तथा संगणक पर नियमित रूप से काम करने की प्रवीणता और सूचना प्रौद्योगिकी का उपयोग करने में सक्षम होना आवश्यक है। संगणक में विशेषज्ञता प्राप्त, तकनीकी योग्यता अत्यधिक वांछनीय है।

- > 56 वर्ष या उससे अधिक आयु वाले आवेदक प्रतिनियुक्ति पद के लिए आवेदन नहीं करें।

प्र.म.ले (आ एवं रा क्षे.ले.प.)
प्राप्ति की तारीख 24.02.2020
दायरी सं 705

DMS-9642

Ph. 0712 - (O) 2561635, 2545420 फैक्स/Fax : 0712 - 2562577 E-mail : rtinagpur@gov.in

http://rtinagpur.cag.gov.in

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24/02/2020
बिनांक

Chivayre ph
25/2/2020

br. B. A. (Admin.)

24/2

Terms of deputation & selection process

1. The deputation initially be for a period of three years and may be extended by Competent Authority subject to continued suitability of the candidate and administrative convenience.
2. Deputation Allowance would be admissible as per instructions prevailing from time to time.
3. Selection of a suitable candidate will be made by appropriate selection procedure for knowledge and skill based jobs and the selection of the applicant will be notified
4. The nature of work may require travel to Delhi and outstation

प्रतिनियुक्ति और चयन प्रक्रिया की शर्तें

1. प्रतिनियुक्ति शुरू में तीन साल की अवधि के लिए होगी और उम्मीदवार और प्रशासनिक सुविधा की निरंतर उपयुक्तता के अधीन सक्षम प्राधिकरण द्वारा विस्तारित की जा सकती है।
2. समय-समय पर प्रचलित निर्देशों के अनुसार प्रतिनियुक्ति भत्ता स्वीकार्य होगा।
3. ज्ञान और कौशल आधारित नोकरी के लिए उपयुक्त चयन प्रक्रिया द्वारा एक उपयुक्त उम्मीदवार का चयन किया जाएगा और आवेदक का चयन अधिसूचित किया जाएगा
4. सम्बंधित कार्य के लिए दिल्ली की यात्रा और बाहरी यात्रा की आवश्यकता हो सकती है

All candidates who are willing should apply through their respective Parent Offices. The Parent Offices are requested to forward applications of candidates alongwith Bio-data and APARs for the last five years to this Institute, so as to reach this Institute latest by 20th March, 2020.

सभी उम्मीदवार जो इच्छुक हैं, वे अपने संबंधित अभिभावक कार्यालयों के माध्यम से आवेदन करें। अभिभावक कार्यालयों से अनुरोध है कि वे इस संस्थान को इच्छुक उम्मीदवार का विवरण (बायो-डेटा) और पिछले पांच वर्षों के एपीएआर की प्रमाणित प्रतियों के साथ उम्मीदवारों के आवेदन 20 मार्च, 2020 अंग्रेजित करें।

(Authority: Director General's order dated 20 February 2020)


वरिष्ठ लेखापरीक्षा अधिकारी/संकाय एवं प्रशासन



Admin. 17 In/1294
Date: 26.02.2020

भारतीय लेखापरीक्षा और लेखा विभाग
क्षेत्रीय प्रशिक्षण संस्थान, राँची
Indian Audit and Accounts Department

Regional Training Institute, Ranchi
No. RTI-RAN/Admn. - 24/Deptn/Non Faculty/2019-20/887

Date -25.02.2020

To

All Offices as per Mailing List of IA&AD.

Subject: - Deputation assignment for filling up of 1 post of AAO for implementation of One IAAD System (OIOS)

Sir/Madam,

Kindly refer to this office letter No..RTI-RAN/Admn. - 24/Deptn/Non Faculty/2019-20/874 Date - 19.02.2020 vide which applications for one post of AAO for rolling out of OIOS was invited. In view of Director General, ICISA email dated 21.02.2020, advertisement is revised as follow:

Sl. No.	Post	Purpose	Eligibility
1	1 post of AAO for One IA&AD One System	For acting as functional Help Desk for the user offices of the RTI in roll out of OIOS.	1.Holding analogous post of AAO 2.Wide exposure to Audit. 3.Should possess reasonable IT skill i.e. use of MS Office and web browsing 4.Should possess good communication skill 5. Age of applicants should not be more than 56 years.

Terms & Conditions:

- Applications are invited from eligible AAOs for the post indicated in the table above. In absence of eligible and willing AAOs applications of willing Supervisor or Sr. Auditor with appropriate skill may be forwarded. In case, it is felt that some Sr. AO(s) is/are more suitable, his/their application(s) may also be forwarded.
- The purpose is that the official concerned would act as a functional Help Desk for the Audit Offices under the jurisdiction of RTI. He/she would also help in delivering capacity building session/training programmes/courses relating to OIOS. He/she would also help in the OIOS Central Team in IAAD in conducting OIOS UAT.
- The job nature may require frequent travelling to Delhi and outstations.
- The term of deputation will initially be for a period of three years and may be extended thereafter, subject of his/her continued suitability and administrative convenience.

व. उप महालेखाकार (प्रशासन) का कार्यालय
216
26/02/2020
सिवांग

र. डायरी
25/2/2020

प्र.म.ले. (आ.एवं.रा.क्षे.ले.प.) सिवांग
25/02/20
प्रालि की तारीख
डायरी सं.
DMs-9678

5. Other existing terms and conditions in respect of deputation will be applicable.
6. A reference is invited to Headquarters circular No. 269/Trg. Div./42-A/2019 dated 18.09.2019 wherein detailed instructions to field offices on augmentation of staff (Administration and Faculty) in RTIs/RTCs were issued for strict compliance. The instructions in said circular are reproduced below:
- (i). Field offices shall display the deputation notification issued by RTI on the notice boards and circulate among the staff giving reasonable time to the candidates for responding to the notification.
- (ii). Field offices shall forward all applications received from their offices/staff against the positions advertised by RTIs/RTCs to the concerned Institute/Centre, without withholding any application.
- (iii). On completion of selection process, the field offices shall obligatorily relieve the selected officer(s) for teaching/administrative assignment at RTIs/RTCs at the earliest.
- (iv). The initial deputation period to RTIs/RTCs will be for 3 years and extendable on yearly basis thereafter. The RTI/RTC however, reserves the right to repatriate a deputationist at time, if his/her performance is found unsatisfactory.

Applications of the willing aspirants should be received by 15th March 2020 along with

- ❖ Bio-data (Annexure enclosed),
- ❖ Certified copies of APAR for the last five Years,
- ❖ Vigilance clearance certificate. It may also be certified that no Disciplinary/Court/Vigilance case is pending or contemplated against the applicant.
- ❖ Certificate to the effect that the particulars given by the applicants are correct.

M K P R
25.2.2020
Sr. Audit Officer/Admn.

Copy to:

1. ALL IA&AD offices (by e-mail).
2. AAO (CF/IT) for hosting on the website.
3. SAO (Admn) information and record.
4. RTI Ranchi Notice Board.