

OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL
(ECONOMIC & REVENUE SECTOR AUDIT) WEST BENGAL
CGO COMPLEX, 5TH FLOOR, 3RD M.S.O. BUILDING
DF BLOCK, SECTOR -I, SALT LAKE, KOLKATA - 700064

N.S. No. Admn. I/6-2/Depdn/Central/XXII/593

Dated: 29.01.2020

1. Letter No. Admn/Dep./55/Vol.IV/2920 dated 17.01.2020 received from Office of the Director of Accounts Cabinet Secretariat regarding "Deputation Assignment at from Office of the Director of Accounts Cabinet Secretariat for filling up of vacancy in the cadre Auditor."
2. Letter No. Deputation/RTI-Hydera/Admn/Deputation/2018/1-6/2019-20/27 dated 27.01.2020 received from RTI, Hyderabad regarding "Extension of last date for forwarding of application for deputation assignment at RTI, Hyderabad for filling up of one vacant post of Sr. Ar/Sr. Acct."
3. Letter No. RTCB/Admn/Deputation/2019-20/1 dated 28.01.2020 received from RTC, Bengaluru regarding "Filling up vacancies at RTC Bengaluru on deputation basis."

The recommendations alongwith bio-data should reach the undersigned under confidential cover to Admn-I Section by 04.02.2020 for letter-1 & 3, by 14.02.2020 for letter-2.

While recommending the name(s) of candidate(s), criteria/guidelines detailed in the aforesaid letters may be given due consideration.


Sr. Audit Officer (Admn. I)

Copy to:

1. Secretary to the Pr. Accountant General (E&RSA), WB
2. Sr. PS/Steno Gr. I and Gr. II to all Group Officers
3. Sr. Audit Officer / ESA-I (C)
4. Sr. Audit Officer / RSA (HQ)
5. Sr. Audit Officer / ESA - II (C)
6. Sr. Audit Officer /Admn. I & EDP SC
7. Sr. Audit Officer /Admn. II, III, CC & ITA
8. Sr. Audit Officer / Record & Hindi Cell
9. Assistant Audit Officer/Admn-I (For transmission through e-mail)
10. Assistant Audit Officer/EDP (For website/OPTIMA updation)
11. Hindi Cell for Hindi translation
12. Notice Board

REGIONAL TRAINING CENTRE, BENGALURU

Circular

No. RTCB/Admn/Deputation/2019-20/1

Dated: 23-01-2020

Subject : Filling up of vacancies at RTC Bengaluru on deputation basis

RTC Bengaluru caters to the capacity building requirements of 9 offices of IAAD located in Bengaluru and Hubli. It is also designated as Knowledge Centre for IS Audits. As a part of Knowledge Centre activities, RTC Bengaluru is required to help its user offices in IS audits and audits done in IT environment, conduct Regional/All India workshops in IS Audits and related areas and prepare Structured Training Modules in IS Audits.

1. Applications are invited for the following posts that are currently vacant in RTC Bengaluru:

Post	Job description	No. of vacancies
Sr Administrative Officer(Core Faculty-General& Admn)	<ul style="list-style-type: none"> Administrative activities of RTC Facility management, Facilitate conduct of seminars/workshops/meetings at RTC Management of Procurement and Inventory including IT inventory Draft course schedules of General Courses Organise faculties for general courses Take classes in General Courses Prepare course materials and case studies 	1
Asst Administrative Officer (Core Faculty-General)	<ul style="list-style-type: none"> Organise faculties for General courses Take classes in General Courses Prepare course materials and case studies for General Courses 	1
Asst Administrative Officer (Core Faculty-IT & Knowledge Centre)	<ul style="list-style-type: none"> Take classes in IT and IS Audit courses Prepare course materials and case studies for IT and IS Audit courses Prepare Structured Training Modules(STMs) for IS audits and related topics Organise faculties/speakers for high-end training programmes/ workshops / seminars related to Knowledge Centre topics Install necessary software for training programmes Aid in purchase of Hardware and Software for RTC Management of SAI Training application 	2

प्र.म.ले. (आ.एवं.रा.क्षे.ले.प.) सचिवालय

प्राप्ति की तारीख 28 JAN 2020

डायरी सं. 635

DMS - 9167

व. जम बहालदेवपुर (असलम) का सचिवालय

संख्या 77

दिनांक 24/01/2020

2. The essential and desired qualifications and experience required for these posts are listed in *Annexure I*.
3. Applications of officers who are willing to be considered for deputation in RTC Bengaluru for the above mentioned posts may be forwarded to RTC Bengaluru on or before 10th February 2020 along with their bio-data in the format prescribed in *Annexure II*, certified copies of APAR for the last five years duly attested on each page and vigilance clearance certificate. It may be certified that no disciplinary/court/vigilance case is either pending or contemplated against the applicant.
4. The term of deputation will be initially for a period of three years and extendable on yearly basis thereafter. RTC, however, reserves the right to repatriate a person on deputation at any time, if his/her performance is found unsatisfactory.
5. The selected officer will be entitled to Training allowance at 12% of Basic pay as per the extant rules.
6. Maximum age limit for appointment by deputation shall not exceed 56 years as on the closing date of application for the post.
7. Wide publicity may be given to this circular and the instructions contained in Headquarters' Circular No:269/Trg/Div/42-A/2019 dated 18-09-2019 may please be adhered to.

[Cag-all-offices] Deputation Assignment at Regional Training Institute (RTI), Hyderabad for filling up of one vacant post of Senior Auditor/ Senior Accountant

From : Regional Training Institute Hyderabad
<rthhyderabad@cag.gov.in>

Mon, Jan 27, 2020 11:58 AM

2 attachments

Sender : cag-all-offices-bounces@ismgr.nic.in

Subject : [Cag-all-offices] Deputation Assignment at Regional Training Institute (RTI), Hyderabad for filling up of one vacant post of Senior Auditor/ Senior Accountant

To : ALL Offices CAG <cag-all-offices@ismgr.nic.in>, cag-iaad
<cag-iaad@ismgr.nic.in>

सं.प्र.नि/क्षे.प्र.सं-हैदरा/प्रशासन/Deputation-2018/I-6/2019-20/27

दिनांक: 27.01.2020

To

All Offices of IA&AD as per mailing list (cag-all-offices@ismgr.nic.in)

विषय : Deputation Assignment at Regional Training Institute (RTI), Hyderabad for filling up of one vacant post of Senior Auditor/ Senior Accountant

With reference to this office Circular No. सं.प्र.नि/क्षे.प्र.सं-हैदरा/प्रशासन/Deputation-2018/I-6/2019-20/08 dated 03.01.2020 (copy enclosed) on the above subject for filling up one vacant post of Senior Auditor/Senior Accountant in Regional Training Institute, Hyderabad, It is to inform that the last date for receipt of application is extended till 21.02.2020.

यह महानिदेशक, क्षेत्रीय प्रशिक्षण संस्थान, हैदराबाद के अनुमोदन से जारी होता है।

Encl: As above

भवदीय,

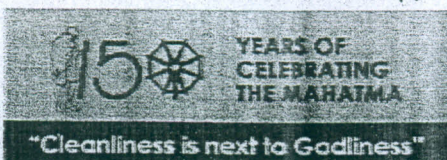
Sd/-

वरिष्ठ लेखापरीक्षा अधिकारी/प्रशासन
Senior Audit Officer (Admn)

व. प्र. नि. क्षे. प्र. सं-हैदरा/प्रशासन का सचिवालय
कार्य संख्या: 66
दिनांक: 28/01/2020

प्र.म.ले. (आ.एवं.क्षे.ले.प.) सचिवालय
प्राप्ति की तारीख: 28.01.2020
जारी सं.: 630

DMS-9120



OFFICE OF THE DIRECTOR OF ACCOUNTS
CABINET SECRETARIAT
ROOM NO. 1001, B-1 WING,
DEENDAYAL BHATTYODAYA BHAWAN,
CGO COMPLEX, LODHI ROAD
NEW DELHI-110003

Admn/Dep/55/Vol.IV/2920

Date 17 JAN 2020

To

The office of the Accountant General (Eco. & Revenue Sector Audit),
West Bengal, CGO Complex, 3 RD MSO Building,
5-Floor, DF Block, Salt Lake, Kolkata-700001

Sir,

The Office of the Director of Accounts, Cabinet Secretariat intends to fill up some posts of Auditor on deputation-cum-absorption basis. The eligibility for the post is as per details given below:

Name of the post	Pay Matrix	Duties of the post	Eligibility
Auditor	Level 5 of Pay Matrix	Scrutiny & passing of Bills, processing of pension cases, Authorisation of Pay & allowances, Audit of Units and other miscellaneous administrative jobs.	By deputation/absorption from amongst personnel under the Central Government or State Government or Autonomous bodies which are fully funded by the Central Government or State Government: (i) holding the analogous post on regular basis in the parent cadre; or (ii) with five years regular service in the Level 4 of the Pay Matrix or equivalent grade in the parent cadre; (iii) having Bachelor's degree from a recognized University.

2. The O/o Director of Accounts is experiencing acute shortage of staff in the Auditor level. It is therefore requested that the requirement may please be arranged to be widely circulated in your office to broad base the response. The selected candidates will be first taken on deputation basis and based on their performance will be considered for absorption.

3. The applications in the prescribed proforma (copy enclosed) alongwith copies of APARs for the last five years & Vigilance Clearance Certificate of the willing officials may please be sent to this office at an early date.

This issues with the approval of Director of Accounts, Cabinet Secretariat.

Encl: As above

Yours faithfully,

(V.P. SUDHIR)

DEPUTY DIRECTOR OF ACCOUNTS

प्र.म.ले. (आ.एवं.रा.के.ले.ए.) सचिवालय
प्राप्ति की तारीख 27.1.20
अवधि सं. 633

व. अ. सहा.सचिव (प्र.म.ले.) का सचिवालय
माहरो संख्या. 67
दिनांक 28/01/2020

DMS-9131