

OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL
(ECONOMIC & REVENUE SECTOR AUDIT) WEST BENGAL
CGO COMPLEX, 5TH FLOOR, 3RD M.S.O. BUILDING
DF BLOCK, SECTOR -I, SALT LAKE, KOLKATA - 700064

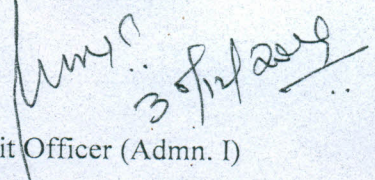
N.S. No. Admn. I/6-2/Depth/Central/XIX/515

Dated: 30.12.2019

Enclosed please find the letter No. 1448-Staff (App)-I/05-2019/Vol. II dated 23.12.2019 received from Headquarters' Office regarding "Filling up the posts of Sr. AO/OSD in the office of Custodian at Mumbai on deputation basis."

The recommendations alongwith bio-data should reach the undersigned under confidential cover to Admn-I Section by 06.01.2020.

While recommending the name(s) of candidate(s), criteria/guidelines detailed in the aforesaid letters may be given due consideration.


Sr. Audit Officer (Admn. I)

Copy to:

1. Secretary to the Pr. Accountant General (E&RSA), WB
2. Sr. PS/Steno Gr. I and Gr. II to all Group Officers
3. Sr. Audit Officer / ESA-I (C)
4. Sr. Audit Officer / RSA (HQ)
5. Sr. Audit Officer / ESA - II (C)
6. Sr. Audit Officer /Admn. I & EDP SC
7. Sr. Audit Officer /Admn. II , III , CC & ITA
8. Sr. Audit Officer / Record & Hindi Cell
9. Assistant Audit Officer/Admn-I (For transmission through e-mail)
10. Assistant Audit Officer/EDP (For website/OPTIMA updation)
11. Hindi Cell for Hindi translation
12. Notice Board
13. AAO/Admn-I for transmission through e-mail

(420)

No. 1448 - Staff (App)-1/05-2019/Vol.II
Dated: 23 /12/2019

1. All the Heads of Department in IA&AD(Except MAB)
2. Director (P).

Sir / Madam,

The eligibility conditions are as under:-

Name of the post	Level in Pay Matrix	Eligibility/experience
Sr. AO/OSD (Four posts at Mumbai)	Level -9	(i) AAO with 02 years' regular service in the Level 8 of Pay Matrix (ii) Officers with experience of handling matters relating to Audit/Accounts/Finance/Law etc. will be preferred.

$\frac{A_{\text{AD}}/A_{\text{D}}}{1.00}$
ratio

- i. Bio-data (2 copies) in the enclosed prescribed proforma (Annexure-II);
- ✓ ii. Photocopies of complete and up to date ACR/APARs for the last 5 years duly attested on each page; and
- iii. Integrity Certificate / Vigilance Clearance Certificate and statement of major/minor penalty during last 10 years.
4. The candidate once selected for the post will not be allowed to withdraw their candidature subsequently

to Admin I.
III

Low

(R. K. Tiwari)

Sr: Administrative Officer (App)-1

प. ज. भारद्वाज (सहस्र) का परिवार

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