

OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL  
(ECONOMIC & REVENUE SECTOR AUDIT) WEST BENGAL  
CGO COMPLEX, 5<sup>TH</sup> FLOOR, 3<sup>RD</sup> M.S.O. BUILDING  
DF BLOCK, SECTOR -I, SALT LAKE, KOLKATA - 700064

N.S. No. Admn. I/6-2/Deptn/Central/XXII/664

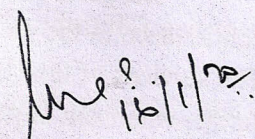
Dated: 16.01.2020

Enclosed please find the following circulars:

1. Office Circular No. 1 dated 03.01.2020 received from Office of the Director General of Audit, Defence Service, L-II Block, Brassey Avenue, New Delhi 110001 regarding "Appointment of Welfare Assistant on deputation basis at Office of the Director General of Audit, Defence Service, New Delhi."
2. Letter No. RTI/Nagpur/Deputation/2019-20/502 dated 09.01.2020 received from Regional Training Institute, Nagpur regarding "Deputation for the post of Senior Audit Officer/Sr. Accounts Officer (Core Faculty), AAO (for Administration), Clerk and Driver in RTI, Nagpur".

The recommendations alongwith bio-data should reach the undersigned under confidential cover to Admn-I Section by 20.01.2020 for letter-I and by 14.02.2020 for letter-2.

While recommending the name(s) of candidate(s), criteria/guidelines detailed in the aforesaid letters may be given due consideration.

  
Sr. Audit Officer (Admn. I)

Copy to:

1. Secretary to the Pr. Accountant General (E&RSA), WB
2. Sr. PS/Steno Gr. I and Gr. II to all Group Officers
3. Sr. Audit Officer / ESA-I (C)
4. Sr. Audit Officer / RSA (HQ)
5. Sr. Audit Officer / ESA - II (C)
6. Sr. Audit Officer / Admn. I & EDP SC
7. Sr. Audit Officer / Admn. II, III, CC & ITA
8. Sr. Audit Officer / Record & Hindi Cell
9. Assistant Audit Officer/Admn-I (For transmission through e-mail)
10. Assistant Audit Officer/EDP (For website/OPTIMA updation)
11. Hindi Cell for Hindi translation
12. Notice Board



Admin 1/24/1130  
Date 10.01.2020

OFFICE OF THE DIRECTOR GENERAL OF AUDIT  
DEFENCE SERVICES, L-II BLOCK  
BRASSEY AVENUE, NEW DELHI-110001.

Office Circular No:

01

Date: 03.01.2020

CIRCULAR

Subject: - Appointment of Welfare Assistant.

Applications are invited for utilization of ex-cadre post of Welfare Assistant one in each office of the Director General of Audit, (OF), Kolkata, (in the pay level-8 as per 7<sup>th</sup> CPC) from the Senior Auditors/ Accountants having regular service in the grade in IA&AD.

The main consideration of the selection for the post will be suitability and aptitude of the person for welfare activities. The candidate who expresses his willingness to serve in the post of Welfare Assistant should possess three years experience in the field of welfare or community activities, house keeping, sports and cultural activities, personnel administration including settlement of personal claims etc.

The selected candidate will be eligible to draw deputation(Duty) Allowance or the scale of the post in terms of Department of Personnel & Training O. M. No. 6/8/2009-Estt(Pay) II) dated 17.06.2010.

The period of deputation will be initially for a period of one year. After selection further continuance in the post will depend upon satisfactory performance and actual interest displayed. The services of the Welfare Assistant are further extendable up to a maximum of five year. No further extension beyond the fifth year will be allowed under any circumstances.

Interested Sr. Auditors/ Accountants who have completed 03 years of service in the cadre, and fulfill above eligibility criteria may give their willingness along with full service particulars and details of Welfare/Social/Cultural activities etc. they have undertaken, to this office latest by 24.01.2020.

It is brought to the notice of all the interested Senior Auditors/ Accountants that the post would be operated in the office of the Director General of Audit, (OF), Kolkata, and applicants from other stations if selected, will have to serve in Kolkata office, as per their application.

(D.D Tripathi)

Sr. Audit Officer,  
Defence Services, New Delhi.

प्र.म.ले. (आ.एवं.रा.क्षे.ले.प.) सचिवालय  
प्राप्ति की तारीख 07.01.2020  
डायरी सं. 589

945-8802

च. उ.प. प्रशासक (अ.प्र.) का. ले. व. म. म.  
डायरी सं. 1213  
दिनांक 07/01/2020



[Cag-all-offices] Deputation Assignment at Regional Training Institute, Nagpur.

From : RTI Nagpur &lt;rtinagpur@cag.gov.in&gt;

Thu, Jan 09, 2020 11:49 AM

Sender : cag-all-offices-bounces@ismgr.nic.in

Subject : [Cag-all-offices] Deputation Assignment at Regional Training Institute, Nagpur.

To : CAG-ALL-OFFICES@ismgr.nic.in

क्षेत्रीय प्रशिक्षण संस्थान, नागपुर  
Regional Training Institute, Nagpur  
Circular  
परिपत्र

संख्या: क्षे.प्र.सं./नागपुर/प्रतिनियुक्ति/2019-20/502

दिनांक: 09-01-2020

Applications are invited to fill up the post of Senior Audit Officer/Senior Accounts Officer (Core faculty), Assistant Audit Officer (for Administration), Clerk and Driver, in Regional Training Institute, Nagpur from eligible Officers and Staff on Deputation basis as per existing rules of deputation in Central Government for the post from the field offices of IA&AD.

In terms of Training Division Circular dated 18-9-2019, the initial deputation period will be 3 years and extendable on yearly basis. However, Regional Training Institute reserves the right to repatriate a deputationist at any time, if his/her performance is found unsatisfactory.

Vide headquarters' circular No. 1-SS&R/2019 No. 1718-Staff (S&R)/Misc/4A-2013 dated 01-11-2019 for the post of Senior Audit Officer/Senior Accounts Officer/Core faculty, Assistant Audit Officer/Assistant Accounts Officer may also apply for the post of core faculty.

The eligibility criteria for the different posts to be filled in on deputation basis are following:

क्षेत्रीय प्रशिक्षण संस्थान, नागपुर में वरिष्ठ लेखापरीक्षा अधिकारी/वरिष्ठ लेखा अधिकारी (संकाय), सहायक लेखापरीक्षा अधिकारी/लेखा सहायक अधिकारी (प्रशासन कार्यों के लिए), क्लर्क और ड्राइवर इत्यादी पदों को भरने के लिए भारतीय लेखापरीक्षा और लेखा विभाग के सभी क्षेत्र कार्यालयों से आवेदन आमंत्रित किए जाते हैं, प्रतिनियुक्ति, केंद्र सरकार के मौजूदा नियमों के अनुसार योग्य अधिकारियों और कर्मचारियों का चयन किया जायेगा

मुख्यालय के प्रशिक्षण प्रभाग परिपत्र 18-9-2019 के अनुसार, प्रारंभिक प्रतिनियुक्ति अवधि 3 वर्ष होगी और वार्षिक आधार पर विस्तार योग्य होगी। हालाँकि, क्षेत्रीय प्रशिक्षण संस्थान किसी भी समय किसी प्रतिनियुक्तकर्ता को प्रत्यावर्तित करने का अधिकार सुरक्षित रखता है, यदि उसका प्रदर्शन असंतोषजनक पाया जाता है।

मुख्यालय के परिपत्रक क्रमांक 1-SS&R/2019 No. 1718-Staff (S&R)/Misc/4A-2013 दिनांक 01-11-2019 के अनुसार वरिष्ठ लेखापरीक्षा अधिकारी/ वरिष्ठ लेखा अधिकारी (संकाय) पद के लिए सहायक लेखापरीक्षा अधिकारी/सहायक लेखा अधिकारी भी आवेदन कर सकते हैं।

प्रतिनियुक्ति के आधार पर भरे जाने वाले विभिन्न पदों के लिए पात्रता मानदंड निम्नलिखित हैं:-

Designation	No. of Posts	Work	Work Experience
Sr. A.O	02#	IS Faculty/General	<p><b>For IS faculty:</b> Experience in delivering lectures on computer based training courses like MS Office, COBIT, Oracle, CAATs, IDEA, PL/SQL Programming, Website applications etc.</p> <p><b>For General faculty:</b> Experience in delivering lectures on the topics related to audit and</p>

व. उप महालेखाकार (प्रशासन) का सचिवालय  
डायरी संख्या 1231  
दिनांक 10/01/2020  
प्र.म.ले. (आ.एवं.रा.क्षे.ले.प.) सचिवालय  
प्राप्ति की तारीख 10-01-2020  
डायरी सं. 596

DMS 8852



			accounts, Ethics and values, Gender sensitization etc.
AAO/Adm n	01	All administration related work	Minimum 5-year experience as Assistant Audit Officer/Assistant Accounts officer. Experience in all administrative related work will be preferred.
Clerk	02	Typist/clerical work	Should have experience in discharging the duties of clerk such as diarising, typing and should have basic knowledge in computer.
Driver	02	Car driving	Should possess a valid Driving license for motor car, should be able to repair minor defects in the vehicle, should be fully conversant with traffic rules and should have an minimum experience of three years of motor car driving.

# one post of SAO for IS faculty is vacant and One post for General faculty will be vacant in September 2020.

# आईएस संकाय के लिए वरिष्ठ लेखा अधिकारी/वरिष्ठ लेखापरीक्षा अधिकारी का एक पद रिक्त है और सितंबर 2020 में सामान्य संकाय के लिए एक पद रिक्त हो जायेगा।

The requirement may kindly be circulated and names of interested officers and staff may be forwarded along with following documents latest by **20<sup>th</sup> February 2020.**

आवश्यकता को परिचालित किया जा सकता है और इच्छुक अधिकारियों और कर्मचारियों के नाम 20 फरवरी 2020 तक निम्न लिखित दस्तावेजों के साथ भेजे जा सकते हैं।

1. Particulars of the applicants (Bio-data).
2. Vigilance clearance certificate: It may be got certified that no disciplinary/ court/vigilance case is either pending or contemplated against applicant.
3. Certified copies of ACRs/APARs dossiers for the last 05 years.
  1. आवेदकों का विवरण (बायो-डेटा)।
  2. सतर्कता मंजूरी प्रमाणपत्र: यह प्रमाणित किया जाय कि आवेदक के खिलाफ कोई अनुशासनात्मक / न्यायालयीन / सतर्कता का मामला या तो लंबित है या उस पर कोई विचार नहीं किया गया है।
  3. पिछले 05 वर्षों के लिए एसीआर / एपीएआर डोजियर की प्रमाणित प्रतियां।

(Authority: Principal Director' order dated 2<sup>nd</sup> January 2020)

हस्ता/-

वरिष्ठ लेखापरीक्षा अधिकारी/संकाय एवं प्रशासन



CAG-ALL-OFFICES mailing list  
CAG-ALL-OFFICES@lsmgr.nic.in