



भारतीय लेखा तथा लेखा-परीक्षा विभाग  
प्रधान महालेखाकार (लेखा एवं हक), पश्चिम बंगाल  
*Indian Audit And Accounts Department*  
*Principal Accountant General (A & E), West Bengal*

संख्या/No. : PAGAWB/02/07/01/  
2019-20/302  
दिनांक/Date : 12.02.2020

CIRCULAR

Applications are invited for fresh appointment of Standing Counsels for defending the cases of this office.

The tenure of the initial empanelment shall be for one year. The terms and conditions of empanelment are stated in the enclosed Annexure.

Willing and eligible Advocates are requested to submit their application along with Bio-data either directly to this office or by email to [menonps.wbl.ac@cag.gov.in](mailto:menonps.wbl.ac@cag.gov.in) within 5 days from the date of issue of this Circular. The category of the advocates i.e. Sr. Counsel Gr-I, Sr. Counsel Gr-II or Junior Counsel may be specifically stated in the Bio-data.

[Authority: DAG(Admn's) order dated 12.02.2020]

  
12/02/2020  
Sr. Accounts Officer/Legal Cell

**Terms and conditions:**

**1. Eligibility:**

- i) The person shall be enrolled/ registered as an advocate.
- ii) The person shall be well conversant with Service Rules, CCS (CCA) Rules, Prevention of Corruption Act, RTI Act, IPC, Procedural codes etc.

**2. Tenure of empanelment:**

Initial empanelment shall be for one year. Performance of advocate shall be reviewed on half yearly basis. However on completion of tenure of two years and satisfactory report from the nodal office, the empanelment can be extended for a further period of two years.

**3. General terms and conditions:**

- i) Counsel shall receive the notice meant for the offices at the station and ensure no ex-parte order is passed.
- ii) The counsels shall ensure that the notice is supplied to the respective office on same day. The counsel shall prepare written statement, applications, reply, affidavits etc in respect of each case assigned to him/ her. The counsel shall also provide his legal opinion related to the case.
- iii) The counsel shall keep the respective office informed of all the developments and dates related to the case on the same date of its happening.
- iv) If any case is decided against the office, counsel shall provide his/ her considered opinion regarding advisability of filing appeal.
- v) The counsel shall not take up any case against the IA&AD offices before any Court in India.
- vi) The counsel shall have the right to do private practice which must not however interfere with the interests of any of the IA&AD offices.
- vii) Refusal by the counsel to accept any work without any reasonable cause (eg on grounds of conflict of interest) shall entail his/ her removal from panel.
- viii) Violation of any of the terms and conditions shall render the counsel for termination of his/ her empanelment.

**4. Termination of empanelment/ Resignation:**

Empanelment of counsel would be terminable on one month's notice in writing by either side. However, it would be binding upon the counsel to hand over all the case files and documents related to all the cases lying pending or finalized with him/ her.

**5. Payment of fees:**

No retainership fees/ monthly salary shall be payable to the counsels. Fees for appearance and other fee/ expenses shall be payable to the Counsels as per the fee structure applicable to Central Government Standing Counsels as decided by Department of Legal Affairs, Ministry of Law from time to time.

6. In the event of any doubt / difficulty with respect to the implementation/ interpretation of any clause of these terms and conditions, the decision of CAG shall be final.