



सत्यमेव जयते

**OFFICE OF THE ACCOUNTANT GENERAL (A&E), WEST BENGAL,
TREASURY BUILDINGS, KOLKATA – 700 001**

No. Admn-I/1073-XIX/Sports/2017-18/.....

Dated :: 11/08/2017

Admission Certificate

Affix recent
passport size
colored
photograph
dully attested

In response to his/her application for Recruitment to the post of CLERK under Sports Quota, 2016-17 in the discipline of Badminton/ Table Tennis/Hockey/Cricket in different IA&AD offices located in Kolkata, West Bengal Shri/Smt., Index No. is hereby requested to attend Document Verification, Fitness Test and Skill Test on the date, time and venue as given below.

SCHEDULE	Venue	Discipline	Date	Time
DOCUMENT VERIFICATION	OFFICE OF THE ACCOUNTANT GENERAL (A&E), WEST BENGAL, TREASURY BUILDINGS, 2 NO. GOVERNMENT PLACE WEST KOLKATA – 700 001	Badminton	28.08.2017	10.00AM
		Table Tennis(F)	03.09.2017	10.00AM
		Table Tennis(M)	06.09.2017	10.00AM
		Hockey	10.09.2017	10.00AM
		Cricket	14.09.2017	10.00AM
FITNESS TEST	SPORTS AUTHORITY OF INDIA, NETAJI SUBHASH EASTERN CENTRE, SALT LAKE CITY, KOLKATA -700106	Badminton	29.08.2017	9.00 AM
		Table Tennis(F)	04.09.2017	9.00 AM
		Table Tennis(M)	07.09.2017	9.00 AM
		Hockey	11.09.2017	9.00 AM
	CRICKET ASSOCIATION OF BENGAL, EDEN GARDEN, KOLKATA.	Cricket	15.09.2017	9.00AM
SKILL TEST	SPORTS AUTHORITY OF INDIA, NETAJI SUBHASH EASTERN CENTRE, SALT LAKE CITY, KOLKATA -700106	Badminton	30.08.2017 & 31.08.2017	9.00 AM
		Table Tennis(F)	05.09.2017	9.00 AM
		Table Tennis(M)	08.09.2017 & 09.09.2017	9.00 AM
		Hockey	12.09.2017 & 13.09.2017	9.00 AM
	CRICKET ASSOCIATION OF BENGAL, EDEN GARDEN, KOLKATA.	Cricket	16.09.2017 & 17.09.2017	9.00AM

On the date of Document Verification /Fitness Test/Skill Test he/ she should report one hour before the time mentioned above with the original certificates/testimonials along with their copies duly attested as detailed in “Instructions to the candidate.”

He/ She is directed to report for Document Verification, Fitness Test and Skill Test along with this Admission Certificate in original.

Accounts Officer/Admn.I

To

Name-

Index No-

NOTE: PLEASE SEE INSTRUCTIONS DETAILED IN SEPARATE SHEET.

INSTRUCTIONS TO THE CANDIDATE

1. Candidate should bring following original certificates/testimonials along with copies duly attested on the date of Document Verification in support of their documents /testimonials submitted with the applications for scrutiny. Non production of original Sports certificates are to be summarily rejected and not considered.
2. **Proof of Age:** The date of birth as recorded in the Matriculation Certificate or in a certificate recognized as equivalent to Matriculation. Birth certificates issued by Municipalities/Municipal Corporations may be accepted.
3. **Proof of Educational qualification:** Certificate/Mark Sheet in support of the educational qualification issued by the recognized Board/Council.
4. **Proof of Certificates for consideration under reserved category:** Candidate who claims to be in the category of SC/ST/OBC seeking age-relaxation must furnish requisite certificate from the competent authority.
5. **No Objection certificate:** Candidate presently in service under Govt./Semi-Govt./PSU/Autonomous Body must furnish 'No Objection Certificate' from his/her present employer. Without original 'No Objection Certificate' from present employer , the candidature will be cancelled
6. **Annexure IV (FORM 1, 2, 3):** The candidates who have not submitted relevant documents/certificates in support of Annexure IV (Form 1/2/3 whichever is applicable) are to be furnished for Document Verification. In case of the candidate, willing to do so, his/her candidature will be treated as cancelled without any further appeal/ assigning any reasons thereof. Further the old format i.e. Form B is not acceptable.
7. **Annexure V (Undertaking):** The candidates who have not submitted **Annexure V (Undertaking)** is requested to furnish the same at the time of Document Verification.
8. **Declaration of Playing Position:** Candidate applying for recruitment in the discipline of Cricket & Hockey should submit an undertaking in writing stating "**Playing position in the discipline**" positively on the date of Document Verification failing which the candidate will not be allowed to participate in the Fitness and Skill Test.
9. **Submission of Affidavit:** The candidate whose name/ father's name is different in various certificate/testimonials, he/she is required to submit an Affidavit in original.
10. **Playing Kits:** The candidate is required to carry his/her playing kits at the time of Fitness Test & Skill Test.

11. **Reporting Time:** No candidate will be allowed for Fitness Test and Skill Test who fails to report within the specified time.
12. Candidate found taking recourse to any unfair means during the test or intentionally/unintentionally extending to or receiving from other candidates any unfair assistance shall render themselves liable to expulsion at the discretion of the authority.

N.B

1: The candidates, if required, may contact a). Shri Bidyut Kumar Koley: 📞 9163474123,
b) Md. Jahangir Alam: 📞 8697845094. (During the office hours from 11 A.M to 6 P.M)

2: The candidates will be informed the date of attending for Fitness Test and Skill Test on the date of Verification of Document.

3: Any changes in the schedule of programme are occurred, the information will be uploaded in the website.

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