



OFFICE OF THE ACCOUNTANT GENERAL (A&E), WEST BENGAL  
TREASURY BUILDINGS, KOLKATA-700 001

No. WM-I/Q-124/XIX/Panel/2016-2017/Estt./239

Date: 21.03.2017

**CIRCULAR**

Applications as per enclosed proforma are invited from the Sr. Divisional Accounts Officers, Divisional Accounts Officers Gr.-I and Divisional Accounts Officers Gr.-II who are willing to be empanelled for deputation for the year 2017-2018 to other Government Departments and Autonomous bodies located in (i) Kolkata or (ii) any place other than Kolkata but within West Bengal as per rules applicable to Central Government employees. The applicants shall fulfill the under mentioned criteria:

1. The officials should have rendered more than 5 years service in Divisional Accountants cadre.
2. The Divisional Accounts Officers who had completed his/her deputation tenure within last 2 years need not apply.

It is brought to the attention of the officials that:-

- a) Applications should be unconditional.
- b) Deputation assignments may be at any of the places as indicated above. Unless specifically mentioned, it will be assumed that the official is willing to proceed on deputation to places coming under (i) and (ii) above.
- c) Application once exercised is final and unalterable, the official who declines to go on deputation after expressing his/her willingness will be debarred from further deputation for a period of one year.

Applications completed in all respect duly forwarded through proper channel should reach this office within 17.04.2017 positively.

## PROFORMA

- 1) Full Name in Block letters:
- 2) Designation:
- 3) Date of Birth:
- 4) Educational Qualifications:
- 5) Date of appointment as Divisional Accountant:
- 6) Present post and Date of Appointment thereto:
- 7) Present pay in the Pay Matrix under 7<sup>th</sup> CPC:
- 8) Divisions in which served alongwith tenure for last ten years:

Sl. No.	Period	Name of the Division

- 9) Details of pervious deputation, if any:
- 10) Remarks, if any:


Sd/-  
(S.S.Shee)  
Sr. Accounts Officer/WM-I

No. WM-I/Q-124/XIX/Panel/2016-2017/3588-3589

Date: 21.03.2017

Copy forwarded to:-

1. ITSC Section for uploading it in the office website.
2. Deputation file.

  
(S.S.Shee)  
Sr. Accounts Officer/WM-I