

**OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (A & E), WEST BENGAL,
TREASURY BUILDINGS, KOLKATA-700 001.**

OFFICE ORDER

No. WM-I / Estt./ Q-129 /DAGE-15 / 30

Dt. 18-05-15

It is hereby notified that Divisional Accountants' Grade Exam. 2015 is proposed to be held during the month of August 2015. The detailed programme with the dates and the venue of the examination will be notified in due course.

Application containing the following particulars from candidates who have already completed or will complete 3 years of service as Sr. Accounts Clerks as on 1.8.2015 duly forwarded by their Divisional Officers may be sent by Registered post so as to reach the D.A.G (A/cs & VLC), O/o the Pr. A.G (A&E), W.B. Treasury Buildings, Kolkata-1 latest by 03.07.2015.

Under no circumstances applications received beyond the said date will be entertained.

The latest date for withdrawal of candidature for the aforesaid examination shall be 24.7.2015.

PROFORMA

1. Name of the Candidate and designation:
2. Date of birth and age as on 1.8.2015:
3. Year of passing the initial Recruitment Exam.:
4. Whether belongs to S.C./S.T.
5. Date of commencement of service as qualified Sr. Accounts Clerk and total length of service as Sr. Accounts Clerk in the Divisional Offices as on 1.8.2015:
6. Place of posting with mailing address:
7. Period spent in Divisional Office:

(Qualified Sr. Accounts Clerks would be required to undergo the requisite training in the Works Accounts Department after passing the D.A.G. Examination and in no case should they be promoted to the post of D.A. before completing the training satisfactorily vide this office circular No. WM-I /1427 dt. 4.7.64)

8. Reference to the previous D.A.G. Exam. in which the applicant appeared:
9. Exemption secured in papers with reference to the year in which exemptions were secured:
10. The candidates who intend to appear for additional chances i.e. (fourth chance and onward) should appeal with documentary evidence so as to justify his appeal with due support, as per codal provision 6 in Annexure II to chapter VII of M.S.O. (Admn.) Vol-I "The candidates (including direct recruits) will not ordinarily be allowed more than three chances but Accountant General may in special circumstances, allow upto three additional chances to those whom he considers deserving of the concession".
11. Full Signature of the candidate:

Application of only those candidates who fulfil conditions laid down in chapter VII of the C & AG's M.S.O. extracts from which have been reproduced in the Appendix-I of the C.P.W.A. code, need be recommended.

A Certificate in the following form may be furnished for each candidate separately by the officer with whom the incumbent is working
"Certified that Sri / Smt. _____

_____ is regular in his/her attendance, energetic and is of good moral character and business like habits, that he possesses aptitude for working as D.A and that he has reasonable prospect of passing the Examination".

It may be noted that every candidate appearing in this examination must be a Sr. Accounts. Clerk appointed by this office after passing the Initial Recruitment examination for Divisional Accountant. Candidates have to appear in all the following four subjects in the D.A.G. Exam, unless he has already been exempted from appearing in any of them.

Papers to be examined

- i) **Elementary Book keeping.**
- ii) **Public Works Accounts and Procedure (Theoretical)**
- iii) **Public Works Accounts and Procedure (Practical)**
- iv) **General Accounts, Treasury and Financial Rules**

Unless otherwise communicated, the candidates should answer questions in the D.A.G.E. with reference to the new Head of Accounts. It may also be noted that the examination may be deferred if the transfer of cadre takes place before the commencement of examination.

sd/-
Deputy Accountant General (A/cs & VLC)

No. WM-I / Q-129 / DAGE-2015 /

Dt.

Copy forwarded to the :-

1. All Divisional Officers in West Bengal.
2. D.A.G(Admn.) Try. Buildings, Kolkata-I.
3. Sr. A.O./ W.A.D./ Treasury Buildings.
4. B.O./ Admn.-I / Library / Record Section.
5. Secretary, H.R.B.C./ Ellen Borough Course, St. Georges Gate Kolkata-21.
6. A.A.O. Hindi Cell – For Hindi translation.
7. Project Director, P.I.U., 4 Camac street, Block-2A, 2nd floor, Kolkata-700016.
8. Notice Board of the Section.
9. Sr. A.O./I.T.S.C. for hosting in the official Web-site.

(S.S. Shee)

Sr. Accounts Officer (WM-I)

25.5.15