



ALL CIRCULATION

OFFICE OF THE ACCOUNTANT GENERAL (A&E), WEST BENGAL,  
TREASURY BUILDINGS, KOLKATA-700001

CIRCULAR

No. W.M./Misc./2017-18/1445

Date: 22.09.2016

**Subject: Grant of Non-Productivity Linked Bonus (Ad-hoc) to Central Government Employee for the year 2016-17 - regarding**

A copy of O.M. No. 7/4/2014-E III (A) dated 19.09.2017 of the Government of India, Ministry of Finance, Department of Expenditure, (E III-A Branch), on the above subject is circulated herewith for information and necessary guidance for all concerned in respect of Divisional Accountants (Probationer)/ Divisional Accountants/ Divisional Accounts Officers Grade-II (Group-B Non-Gazetted) posted in different Public Works Division in West Bengal.

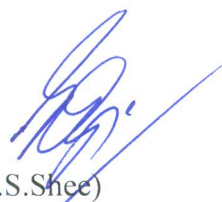
Sd/-  
(Gautam Allada)  
Dy. Accountant General (A/cs & VLC)

No. W.M./ Misc./2017-18/1446-1456

Date: 22.09.2017

Copy forwarded for information and necessary action to:

1. The Principal Secretary to the Govt. of West Bengal, Finance Department, 'NABANNA', 11<sup>th</sup> floor, 325, Sarat Chandra Chatterjee Road, P.O.- Shibpur, Howrah-711102.
2. The Director of Treasuries and Accounts, O/o the Director of Treasuries and Accounts, West Bengal, Mitra Building, 8, Lyons Range, 3<sup>rd</sup> floor, Kolkata-700 001.
3. Secretary to AG (A&E), W.B.
4. Sr. Accounts Officer, ITSC, with the request to upload the circular in the official website of this office.
5. All Divisional Officers.
6. Sr. Accounts Officer: Admn.-I/Admn.-II/Admn.-III/A.M.
7. I.A.O/P.A.O. (Audit).
8. Notice Board of this office.

  
(S.S. Shee)  
Sr. Accounts Officer/ W.M.

No.7/4/2014/E III (A)  
Government of India  
Ministry of Finance  
Department of Expenditure  
( E III-A Branch )  
\*\*\*\*\*

North Block, New Delhi  
19<sup>th</sup> September 2017.

OFFICE MEMORANDUM

Subject: Grant of Non-Productivity Linked Bonus (ad-hoc bonus) to Central Government Employees for the year 2016-17.

\*\*\*\*\*

The undersigned is directed to convey the sanction of the President to the grant of Non-Productivity Linked Bonus (Ad-hoc Bonus) equivalent to 30 days emoluments for the accounting year 2016-17 to the Central Government employees in Group 'C' and all non-gazetted employees in Group 'B' who are not covered by any Productivity Linked Bonus Scheme. The calculation ceiling for payment of ad-hoc Bonus under these orders shall be monthly emoluments of Rs. 7000/-, as revised w.e.f 01/04/2014 vide OM No.7/4/2014-E.III(A), dated 29<sup>th</sup> August, 2016. The payment of ad-hoc Bonus under these orders will also be admissible to the eligible employees of Central Para Military Forces and Armed Forces. The orders will be deemed to be extended to the employees of Union Territory Administration which follow the Central Government pattern of emoluments and are not covered by any other bonus or ex-gratia scheme.

2. The benefit will be admissible subject to the following terms and conditions:-

- (i) Only those employees who were in service as on 31.3.2017 and have rendered at least six months of continuous service during the year 2016-17 will be eligible for payment under these orders. Pro-rata payment will be admissible to the eligible employees for period of continuous service during the year from six months to a full year, the eligibility period being taken in terms of number of months of service (rounded off to the nearest number of months);
- (ii) The quantum of Non-PLB (ad-hoc bonus) will be worked out on the basis of average emoluments/calculation ceiling whichever is lower. To calculate Non-PLB (Ad-hoc bonus) for one day, the average emoluments in a year will be divided by 30.4 (average number of days in a month). This will, thereafter, be multiplied by the number of days of bonus granted. To illustrate, taking the calculation ceiling of monthly emoluments of Rs. 7000 (where actual average emoluments exceed Rs. 7000), Non-PLB (Ad-hoc Bonus) for thirty days would work out to Rs.  $7000 \times 30 / 30.4 = \text{Rs. } 6907.89$  (rounded off to Rs.6908/-).
- (iii) The casual labour who have worked in offices following a 6 days week for at least 240 days for each year for 3 years or more (206 days in each year for 3 years or more in the case of offices observing 5 day week), will be eligible for this Non-PLB (Ad-hoc Bonus) Payment. The amount of Non-PLB (ad-hoc bonus)



